



BRS PERSONNEL

Time sheet		WEEK ENDING / /	
EMPLOYEE'S NAME	REGISTRATION NO.	JOB TITLE	
COMPANY NAME & ADDRESS			
REPORT TO		START TIME	

NOTICE TO CLIENT

Please check details carefully as you will be invoiced for the total number of hours you have signed for.

Retain one copy for your records and return a copy to BRS Personnel.

N.B. If you engage the temporary worker on a direct basis a fee is payable. Please refer to our terms of business.

	Date	Start time	Lunch from	Lunch to	Finish time	Total hours worked
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						

Total:

Total hours confirmed by:

Signature:

Position in company:

BRS Personnel

Docklands: 10-16 Tiller Road, London, E14 8PX
Tel: 020 7345 5072 **Fax:** 020 7345 5073 **Email:** docklands@brspersonnel.co.uk

Woolwich: 1st & 2nd Floor, Powis House, 2 Powis Street, London SE18 6LF
Tel: 020 8854 9299 **Fax:** 020 8854 9477 **Email:** woolwich@brspersonnel.co.uk